

TERMS OF REFERENCE: INDUSTRY RELATIONS COMMITTEE

PURPOSE: To work with industry to raise funds for ISSWSH projects which will benefit our society, the field of women's sexual health, and peripherally the company so that they will want to make an investment in the project.

OVERALL RESPONSIBILITIES: Make or maintain relationships with high level members of industry in order to discuss projects that might benefit the company while benefiting ISSWSH and the field of women's sexual health without simply developing projects that benefit only industry.

COMPOSITION:

CHAIR: The Chair is named by the President for this Ad Hoc committee and is not a voting member of the Board of Directors.

MEMBERSHIP:

- Members may be identified by the Chair or any Member in good standing may complete the Committee Interest form to be considered for membership of the committee. At the Chair's discretion a proposed committee will be presented to the President for approval. Official invitations will be sent on behalf of the President inviting individuals to serve. Upon acceptance, membership status must be verified, and the person notified that they now serve as a member of the committee.
- To fulfill the purpose of the committee and adequately manage the various responsibilities of this committee, the ideal number of members is 3-5.
- Committee Members will serve a term of (1 year) or until the term of the Chair ends. A Member may serve consecutive terms but needs to be reappointed by the President on an annual basis.

LIAISONS

- Executive Committee:
- Staff: Bobbi Hahn

COMMITTEE MEETINGS:

- Ideally the committee will meet quarterly, with a focus on support of the Fall Course, the Annual Meeting, the Pain Course, and any other ISSWSH supported projects as appropriate, however meetings may be conducted as potential projects are identified.
- Minutes/Reports: Minutes serve as a record of meetings that take place by the committee. At the request of the Chair and with permission of the participating members, the meeting may be recorded. The committee must submit at least one written report a year, which is typically presented at the Annual Meeting of the Board of Directors. Additional written or verbal reports may be presented by the Chair or at the request of the Executive Committee or Board of Directors.

COMMITTEE SPECIFIC ACTIVITIES/PROCESSES:

- Encourage sponsorship and exhibits at ISSWSH courses and meetings
- Work with Global Development Chair to develop projects that could be easily funded
- Encourage ISSWSH board members to share industry contacts with committee