

TERMS OF REFERENCE: ADVOCACY COMMITTEE

PURPOSE: Identify and bring to the Board and Executive Committee any legislative issue or concern regarding information that has been made publicly available that may be misleading or inaccurate as it relates to women and women's sexual health; or identify and bring to the Board or Executive Committee any item or activity in the public square that supports the mission of ISSWSH.

OVERALL RESPONSIBILITIES: At the direction of the Board or Executive Committee, this committee is responsible for recommending a course of action and coordinating such action in consultation with the Board or Executive Committee. This may include but is not limited to advocating for or against issues through planned activities, position statements, and/or letters written on behalf of ISSWSH.

COMPOSITION:

CHAIR: The Chair is elected by the membership to serve as a voting member of the Board of Directors. The Chair serves a two-year term unless they have been appointed by the Board of Directors to serve out a vacancy.

MEMBERSHIP:

- Members may be identified by the Chair or any Member in good standing may complete the Committee Interest form to be considered for membership of the committee. At the Chair's discretion a proposed committee will be presented to the President for approval. Official invitations will be sent on behalf of the President inviting individuals to serve. Upon acceptance, membership status must be verified, and the person notified that they now serve as a member of the committee.
- To fulfill the purpose of the committee and adequately manage the various responsibilities of this committee, the ideal number of members is 10-12
- The work of this committee may be best served by assigning individuals with certain titles/roles in which they directly support. Those positions and specific responsibilities are:
 - DEI Liaison
- Committee Members will serve a term of (1 year) or until the term of the Chair ends. A Member may serve consecutive terms but needs to be reappointed by the President on an annual basis.

LIAISONS

- Executive Committee: Sally MacPhedran
- Staff: Kira Welle

COMMITTEE MEETINGS:

- Ideally committees will meet quarterly.
- Minutes/Reports: Minutes serve as a record of meetings that take place by the committee. At the request of the Chair and with permission of the participating members, the meeting may be recorded. The committee must submit at least one written report a year, which is typically presented at the Annual Meeting of the Board of Directors. Additional written or verbal reports may be presented by the Chair or at the request of the Executive Committee or Board of Directors.

COMMITTEE SPECIFIC ACTIVITIES/PROCESSES:

- Women's Health Week/ Support advocacy of women's sexual health for general public
- Create subcommittees that target specific advocacy initiatives/areas of interest
- Identify special offices or legislative initiatives (e.g Women's Congressional Caucus)
- Promote women's sexual health across medical disciplines and in standardized medical education
- Recognize/acknowledge advocates and advocacy efforts by individuals or organizations
- Recognize and share opportunities for federal and international advocacy with membership